



Preschool Curbside Book Pickup

Who: Preschool students

What: Library books for checkout

When:

- Week of Sept. 7
 - Information goes out to parents
 - Parents [sign up for time window for NEXT week](#) (deadline Sunday night at midnight)
 - 15 families per time window
- Week of Sept. 14 – curbside begins
 - Tuesday 9:00 – 11:00 and 11:30 – 2:30
 - Thursday 2:30 - 5:30
- Weekly
 - Parents sign up for time window by Sunday night at midnight

Where: ELC by front entrance

Why: Students need books!

How:

Good weather

- Families arrive during their designated time window.
- Maintain social distancing of six feet while waiting.
- Everyone expected to wear masks.
- Return books in designated box
- When it is your turn, parent holds up a sign with student’s first and last name and the name of their teacher.

First Name	Last Name
Teacher’s Name	

- Checked out books will be put on the table and parent will take the books.
- Return to car.

Inclement weather

- Wait at the end of the ramp and down the sidewalk, social distancing.
- One family will walk up the ramp, show the paper with their student’s name and their teacher’s name
- Checked out books will be put in the vestibule for the parent to take.
- When that parent has gone down the ramp the next parent can come up the ramp.